

St. Mary Immaculate Parish School - School Board Minutes

Tuesday , February 9, 2021 7:00 PM via Zoom

Welcome & Call to Order - Kevin

Opening Prayer

Attendance – Micheline Basile, Evan Beattie, Jennifer Errthum, Andy Chlebana, Natalie Engel, Jason Hlavacs, Kevin Joanis, Donatus Kotogbor, Meredith Patchett, Amber Harting

1. Acceptance of February 9, 2021 Agenda

Motion by Andy Chelbana, seconded by Miche Basile to approve the February 9, 2021 agenda. The motion carried with a voice vote.

2. Acceptance of the January 12, 2021 Minutes

Motion by Jason Hlavacs, seconded by Evan Beattie to approve the January 12, 2021 minutes. The motion carried with a voice vote.

3. Pastors Report

The church is working on the capital campaign and getting information out. They have applied for a second round of PPP loans. They are starting to get a tuition committee together to work on plans for next year.

4. Principals Report

The school had its first snow day of the year. Information went out via a robo call (which had previously been tested by Mr. Hueg with a galabration calendar reminder) and on 4 stations.

Mrs. Errthum discussed registration and plans for next school year.

- 334 people have registered for next year which is higher than most years and more than anticipated.
- We need at least 22 students per class for the finances to work.
- Fr. Pat gave approval for 2 Kindergarten classes. There will also be two classes for Grades 1, 2, 3, 6, 7, and 8. There will be one class each of Grades 4 and 5.
- There are some new incoming junior high students. There was discussion about student ambassadors for junior high.
- Newer families are required to pay a registration fee and May's tuition which are not refundable.
- At this point, 6 kids are on waitlist. Families with multiple children in different school are interested in having all their kids at SMI.

Catholic schools week went really well. There were 5 days of fun without congregating, including All School Bingo, a virtual talent show.

2 teachers - Linda Diaz and Patty Walker have announced that they are retiring.

Evan Beattie asked whether there was an update from Athletics. Mrs. Errthum said that SMI will participate in Track and Field but will probably pass on indoor athletics at this time. DPL is trying to write a plan for a modified season but, with the health concerns, storage in the gym, and extra pressure this year, it makes more sense for SMI to focus on classroom learning. A letter will go out to the parents.

5. Home and School Report

Amber Harting reported that Home and School is trying to get events on the calendar for Spring, including dining out nights, a pizza kit sale, donation for the Lenten mission for the food truck, and a virtual game night for 5th graders (as a pilot for virtual grade-level events.)

Amber also provided a Galabration Update. The deadline to turn in calendars was extended until the following Friday since junior high students are learning remotely. 123 families have turned in packets which means about \$30,400 of profits. Families who never participate in Galabration have sold calendars which is nice to see.

6. Board Committees – Review planning meeting since last meeting

a. Covid-19 Task Force

Jason Hlavacs and Andy Chlebana reported that Illinois is back in full Phase 4. Over Christmas break, the CDC had given guidelines for 10 day quarantine but schools typically cannot qualify.

The school received links for teachers to get vaccinated. Some have received their vaccines but the majority are heading to Joliet West High School for theirs.

b. Finance

From an income and expense perspective, the school budget is ahead of the game. Tuition is as expected

Fundraisers have been successful with most things in line or under budget. In the future, we should look at how to reduce raffle costs. We also need to look at Breakfast with Santa figures as the expenses are higher than expected which may be the result of carryover from last year.

Donatus Kotogbor reported that pick up for capital campaign envelopes starts tomorrow and will go on until March 1st. Call Denise or Pam if you want to volunteer.

c. Mission Statement/Culture

The results of the survey were shared with the School Board. The team will prepare a one-page summary for the Wednesday Envelope to share the results with the school parents.

d. Fundraising

There will be more to report next time. Kudos to Amber Harting and the team who are working on the Galabration Raffle. Things are doing well. There are 96 families

who need to turn in calendars, 53 who have eldest children in junior high and remote learning.

e. Strategic Plan

The team will compile the survey information and have more of action plan next month.

7. Discuss Future Agenda Items

8. Closed Session (if required)

9. Closing Prayer and Adjournment – Jason Hlavacs lead the closing prayer.